



Australian Photographic Collectors' Society Inc

A0016888V

ABN 55 567 464 974

Meetings: AMRA Hall, 92 Wills St., Glen Iris, Victoria
Postal Address: 65 Wellington St., Kew, 3101
Phone: 0425-793-193 Email: secretary@apcsociety.com.au
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APCS Photography Market – Sunday 17th September 2017

Box Hill Town Hall

1022 Whitehorse Road, Box Hill - Melway 47 E9

Market Procedures & Table Booking Information

Greetings to our new and regular table vendors.

Please observe the following:-

- A \$50 flat rate; members and non-members includes 1 table, 1 vendor and 1 helper entry.
- An additional 'helper' will be required to pay a \$5 entry fee 'on the day' (no pre-payment).
- All vendors and helpers will require an identification tag before entering the main hall. These will be provided at the APCS reception table in the foyer.
- Only the table booking payments are to be made in advance.

The attached market layout shows 60 tables. Table size; 1.8 m x 0.75 m. We can expand into the foyer if necessary. Some tables are pre-allocated to regular vendors, and will be available if they do not book this time. Many regular vendors have preferred locations, so those happy with their position in previous markets will be placed in approximately the same location. If you require a power point, you will be allocated a table on the perimeter of the hall or out in the foyer.

On the day:

7.15 am – 8-00 am Vendor setup

9.00 am – 1-00 pm Public admission

Please respect the 7-15 am vendor setup time. This is necessary to ensure all the table numbers have been placed on the tables without impediment / interruptions. After check-in at the APCS table with your documentation, vendors may unload through the front entrance. There are no parking restrictions behind the Town Hall, you should not have an issue parking for the day.

Please endeavour to make your booking via market@apcsociety.com.au or P.O. Box (below) and payment by Friday 8th September 2017. Bookings will be confirmed shortly after this date.

The following is required:-

Name

Address

Contact Phone Number

Email address

Number of tables

Number of additional helpers (see above).

Do you require a power point?

Send your cheque with the above details to:

APCS

P.O. Box 126

Kangaroo Ground

Victoria 3097

or (**preferred**) EFT to: National Australia Bank

BSB: 083-166

Account: 5153-15423

MAKE SURE YOU IDENTIFY YOUR PAYMENT WITH YOUR SURNAME

Regards,

Leigh Harris, Market Organiser 03 9898-0483 / market@apcsociety.com.au